

WOMENSHELTER OF LONG BEACH  
(A NON-PROFIT ORGANIZATION)

FINANCIAL STATEMENTS

For The Year Ended June 30, 2008

*with*

INDEPENDENT AUDITORS' REPORT THEREON

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DATE RECEIVED:



AUDIT REVIEW #(s) 04613

Assigned To: Leahy

Date Reviewed: 6/4/09

Reviewer's Initials: SL

Date Review(s) Completed: 6/4/09

WOMENSHELTER OF LONG BEACH  
(A NON-PROFIT ORGANIZATION)

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## INDEPENDENT AUDITORS' REPORT

To the Board of Directors  
Womenshelter of Long Beach

We have audited the accompanying statement of financial position of Womenshelter of Long Beach (a non-profit organization) (the "Organization") as of June 30, 2008, and the related statements of activities, functional expenses and cash flows for the year then ended. These financial statements are the responsibility of the Organization's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Womenshelter of Long Beach as of June 30, 2008, and the changes in its net assets and its cash flows for the year then ended, in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated December 16, 2008 on our consideration of the Organization's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

KMJ | Corbin & Company LLP

Irvine, California  
December 16, 2008

WOMENSHelter OF LONG BEACH  
(A NON-PROFIT ORGANIZATION)

STATEMENT OF FINANCIAL POSITION

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ASSETS	<u>June 30, 2008</u>
Current assets:	
Cash and cash equivalents	\$ 301,480
Investments	50,000
Contract receivables	198,890
Other current assets	<u>26,883</u>
Total current assets	577,253
 Property and equipment, net	 100,689
Deposits	<u>5,125</u>
	 \$ <u>683,067</u>
 LIABILITIES AND NET ASSETS	
Current liabilities:	
Accounts payable	\$ 9,527
Accrued expenses	<u>79,857</u>
 Total liabilities	 <u>89,384</u>
 Commitments and contingencies	
 Net assets:	
Unrestricted	<u>593,683</u>
	 \$ <u>683,067</u>

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*See accompanying notes to financial statements*

WOMENSHelter OF LONG BEACH  
(A NON-PROFIT ORGANIZATION)

STATEMENT OF ACTIVITIES

For The Year Ended June 30, 2008			
	Unrestricted	Temporarily Restricted	Total
Support and revenue:			
Government service contracts	\$ 1,161,202	\$ -	\$ 1,161,202
Contributions	480,764	-	480,764
Special events, net	14,951	-	14,951
Investment income	8,573	-	8,573
Interest income	218	-	218
Other	20,104	-	20,104
Net assets released from restrictions, net	<u>35,000</u>	<u>(35,000)</u>	<u>-</u>
Total support and revenue	<u>1,720,812</u>	<u>(35,000)</u>	<u>1,685,812</u>
Functional expenses:			
Program services	1,412,058	-	1,412,058
Supporting services	<u>246,028</u>	<u>-</u>	<u>246,028</u>
Total functional expenses	<u>1,658,086</u>	<u>-</u>	<u>1,658,086</u>
Change in net assets	62,726	(35,000)	27,726
Net assets, beginning of year	<u>530,957</u>	<u>35,000</u>	<u>565,957</u>
Net assets, end of year	<u>\$ 593,683</u>	<u>\$ -</u>	<u>\$ 593,683</u>

*See accompanying notes to financial statements*

WOMENSHelter OF LONG BEACH  
(A NON-PROFIT ORGANIZATION)

STATEMENT OF FUNCTIONAL EXPENSES

For The Year Ended June 30, 2008			
	Program Services	Supporting Services	Total Expenses
Accounting	\$ 7,634	\$ 1,347	\$ 8,981
Auto	3,941	438	4,379
Bookkeeper	15,300	2,700	18,000
Client assistance	8,647	-	8,647
Consultant	5,209	919	6,128
Depreciation and amortization	17,216	3,038	20,254
Employee recognition	-	7,666	7,666
Equipment rental	13,865	2,447	16,312
In-kind labor	58,235	10,277	68,512
Insurance	21,095	3,723	24,818
Maintenance and repairs	15,119	1,680	16,799
Occupancy	79,405	8,823	88,228
Other program	14,849	3,044	17,893
Payroll and benefits	1,052,951	185,815	1,238,766
Postage and shipping expenses	2,148	-	2,148
Professional services	7,896	1,393	9,289
Program expenses	13,797	-	13,797
Property tax	3,772	-	3,772
Shelter supplies	20,733	3,659	24,392
Staff training	4,031	711	4,742
Supplies	7,819	1,380	9,199
Telephone	14,748	2,602	17,350
Travel and meetings	7,825	2,608	10,433
Volunteer training	15,823	1,758	17,581
	<u>\$ 1,412,058</u>	<u>\$ 246,028</u>	<u>\$ 1,658,086</u>

*See accompanying notes to financial statements*

WOMENSHELTER OF LONG BEACH  
(A NON-PROFIT ORGANIZATION)

STATEMENT OF CASH FLOWS

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	For The Year Ended June 30, 2008
Cash flows from operating activities:	
Change in net assets	\$ 27,726
Adjustments to reconcile change in net assets to net cash provided by operating activities:	
Depreciation and amortization	20,254
Investment income	-
Changes in operating assets and liabilities:	
Contract receivables	29,770
Other current assets	217
Accounts payable and accrued expenses	<u>(9,392)</u>
Net cash provided by operating activities	<u>68,575</u>
Cash flows from investing activities:	
Purchases of property and equipment	(35,595)
Proceeds from sale of investments	<u>50,000</u>
Net cash provided by investment activities	<u>14,405</u>
Cash flows used in financing activities:	
Principal payments on notes payable	<u>(17,910)</u>
Net increase in cash and cash equivalents	65,070
Cash and cash equivalents at beginning of year	<u>236,410</u>
Cash and cash equivalents at end of year	\$ <u><u>301,480</u></u>
Supplemental disclosure of cash flow information:	
Cash paid during the year for interest	\$ <u><u>1,289</u></u>

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*See accompanying notes to financial statements*

WOMENSHELTER OF LONG BEACH  
(A NON-PROFIT ORGANIZATION)

NOTES TO FINANCIAL STATEMENTS

For The Year Ended June 30, 2008

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**NOTE 1 – ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

Womenshelter of Long Beach (the “Organization”) is a non-profit organization established on December 27, 1904 as a program in the Young Men’s Christian Association (“YMCA”), under the laws of the State of California.

The Organization became incorporated as a separate non-profit organization in the State of California in 1977 for the purpose of providing housing and supporting services to abused women and their children who are victims of domestic violence. All of the Organization’s goals are aimed at ending the generational cycle of domestic violence and assisting families to live non-violent lives.

The Organization is the oldest domestic violence shelter in the City of Long Beach (the “City”) providing comprehensive supportive services to the City’s more than 480,000 residents. Since its inception, the Organization has provided emergency shelter, counseling and advocacy to more than 6,800 victims of domestic violence and their children. The Organization operates on the philosophy that services should be available to anyone regardless of the ability to pay and that the Organization will strive to overcome any cultural or linguistic barriers in providing its services.

During the year ended June 30, 2008, the Organization provided shelter to approximately 250 victims and their children. Additionally, the Organization provided outreach services to approximately 600 domestic violence victims.

The Organization provides 24-hour hot line assistance, crisis intervention and response to victims of domestic violence and their children.

The Organization provides legal advocacy including temporary restraining orders, court accompaniment, custody and child support issues, and attorney referrals. The Organization also provides individual and group counseling for crisis management, domestic violence awareness, communication skills, coping behavior, values clarification, and goal setting.

The Organization provides life skills education that will enable clients to improve self-confidence, increase decision-making skills, develop a safety plan, plan for the future, and live independent, violence-free lives. The Organization provides training on healthy parenting skills to mothers including setting limits and family goals, appropriate discipline, communication skills, budgeting, and nutrition.



WOMENSHelter OF LONG BEACH  
(A NON-PROFIT ORGANIZATION)

NOTES TO FINANCIAL STATEMENTS

For The Year Ended June 30, 2008

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**NOTE 1 – ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING  
POLICIES, continued**

Basis of Presentation

The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America. Net assets and revenues, expenses, gains, and losses are classified based on the existence or absence of donor-imposed restrictions. Accordingly, net assets of the Organization and changes therein are classified and reported as follows:

*Unrestricted net assets* - Net assets that are not subject to donor-imposed stipulations. These assets are available to support the Organization's activities and operations at the discretion of the Board of Directors.

*Temporarily restricted net assets* - Net assets subject to donor-imposed stipulations that will be met either by actions of the donor, the Organization and/or the passage of time. The Organization had no temporarily restricted net assets as of or for the year ended June 30, 2008.

*Permanently restricted net assets* - Net assets subject to donor-imposed stipulations that the corpus be maintained permanently by the Organization. The donors of these assets permit the Organization to use all or part of the income or gains earned on related investments for general (unrestricted) or specific purposes (temporarily restricted). The Organization had no permanently restricted net assets as of June 30, 2008.

Revenues are reported as increases in unrestricted net assets unless use of the related assets are limited by donor-imposed restrictions. Expenses are reported as decreases in unrestricted net assets.

WOMENSHelter OF LONG BEACH  
(A NON-PROFIT ORGANIZATION)

NOTES TO FINANCIAL STATEMENTS

For The Year Ended June 30, 2008

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**NOTE 1 – ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING  
POLICIES, continued**

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could materially differ from those estimates. Significant estimates made by management include, but are not limited to, the adequacy of the allowance for losses on uncollectible contracts receivable and the recoverability of long-lived assets through future operations.

Contributions

Contributions are recognized when the donor makes an unconditional promise to give to the Organization. Contributions that are restricted by the donor are reported as increases in unrestricted net assets if the restrictions expire in the fiscal year in which the contributions are recognized. All other donor-restricted contributions are reported as increases in temporarily or permanently restricted net assets depending on the nature of the restrictions. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets.

The Organization uses the allowance method to determine uncollectible unconditional promises receivable. The allowance is based on prior years' experience and management's analysis of specific promises made. There were no unconditional promises receivable as of June 30, 2008.

Contributed Assets

Contributions of donated non-cash assets are recorded at fair value in the period received. Contributions of donated services that create or enhance non-financial assets, or that require specialized skills, are provided by the individual possessing those skills and would typically need to be purchased, if not provided by donation, are recorded at the fair values in the period received.

WOMENSHelter OF LONG BEACH  
(A NON-PROFIT ORGANIZATION)

NOTES TO FINANCIAL STATEMENTS

For The Year Ended June 30, 2008

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**NOTE 1 – ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING  
POLICIES, continued**

During the year, the value of contributed services meeting the requirements for recognition in the financial statements had an estimated value of \$68,512 which has been recorded as contribution and program expense in the accompanying statement of activities. In addition, many individuals volunteer their time and perform a variety of tasks that assist the Organization that do not meet the requirements to be recognized for financial statement purposes. Those amounts have not been reflected in the accompanying financial statements.

Cash and Cash Equivalents

The Organization considers cash on hand, in banks and other short-term securities with existing securities of three months or less to be cash and cash equivalents.

From time to time, the Organization maintains balances in various operating accounts. The total cash balances are insured by the Federal Deposit Insurance Corporation ("FDIC") up to \$100,000 per commercial bank. As of June 30, 2008, the Organization had \$155,000 deposits in excess of FDIC limits.

Property and Equipment

Property and equipment are recorded at cost except for donated equipment, which is stated at fair market value at date of receipt. The Organization follows the practice of capitalizing all expenditures for equipment in excess of \$1,000. Depreciation and amortization are provided using the straight-line method over the estimated useful lives of the assets, which range from 5 to 20 years.

Management of the Organization assesses the recoverability of property and equipment whenever a triggering event occurs by determining whether the depreciation and amortization of such assets over their remaining lives can be recovered through projected undiscounted cash flows. The amount of impairment, if any, is measured based on fair value (projected discounted cash flows) and is charged to operations in the period in which such impairment is determined by management. To date, management has not identified any impairment of property and equipment.

WOMENSHelter OF LONG BEACH  
(A NON-PROFIT ORGANIZATION)

NOTES TO FINANCIAL STATEMENTS

For The Year Ended June 30, 2008

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**NOTE 1 – ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING  
POLICIES, continued**

Income Taxes

The Organization is a public charity that has obtained an exemption from federal income taxes under Section 501(c)(3) of the Internal Revenue Code and California state income taxes under Section 23701(d) of the California Revenue and Taxation Code. Accordingly, no provision has been made for federal or state income taxes. During the year ended June 30, 2008, the Organization had no unrelated business income.

Allocated Expenses

The direct costs of providing the various programs and other activities have been summarized on a functional basis in the statement of activities. Certain indirect costs have been allocated among the programs and supporting services benefited based upon estimated usage.

Risks and Uncertainties

Certain of the Organization's services are governed by grant agreements with governmental agencies. All such grant agreements to which the Organization currently is a party are for fixed terms and expire on an annual basis. There can be no assurances that the Organization will be able to obtain future grant agreements as deemed necessary by management. The loss of some of the current grants or the inability to obtain future grants could have an adverse effect on the Organization's financial position and results of operations. Failure of the Organization to comply with applicable regulatory requirements can result in, among other things, loss of funding, warning letters, fines, injunctions and civil penalties.

**NOTE 2 – INVESTMENTS**

In accordance with Statements on Financial Accounting Standards No. 124, *Accounting for Certain Investments Held by Not-for-Profit Organizations*, investments in marketable securities are carried at market value. Realized and unrealized gains and losses are reflected in the statement of activities. The Organization maintains investments in primarily mutual funds consisting of equity and debt securities. There were no realized and unrealized gains and losses on investments for the year ended June 30, 2008.

WOMENSHELTER OF LONG BEACH  
(A NON-PROFIT ORGANIZATION)

NOTES TO FINANCIAL STATEMENTS

For The Year Ended June 30, 2008

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**NOTE 2 – INVESTMENTS, continued**

Investment income consisted of the following during the year ended June 30, 2008:

Interest	\$ <u>8,573</u>
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**NOTE 3 – CONTRACT RECEIVABLES**

Contract receivables represent billings for services rendered prior to June 30, 2008 on contracts existing at year-end. It is the policy of management to review the outstanding contracts receivable at year-end, as well as the bad debt write offs experienced in the past, to establish an allowance for doubtful accounts for uncollectible amounts. The Organization believes that contract receivables at June 30, 2008 are fully collectible.

These receivables are from government agencies and are subject to governmental audit. Management believes that no material adjustments will result from subsequent audits, if any, by government agencies.

**NOTE 4 – PROPERTY AND EQUIPMENT**

Property and equipment are summarized as follows at June 30, 2008:

Land	\$ 46,049
Building and improvements	245,694
Equipment	74,054
Automobile	<u>33,490</u>
	399,287
Less accumulated depreciation and amortization	<u>(298,598)</u>
	\$ <u>100,689</u>

WOMENSHelter OF LONG BEACH  
(A NON-PROFIT ORGANIZATION)

NOTES TO FINANCIAL STATEMENTS

For The Year Ended June 30, 2008

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**NOTE 5 – COMMITMENTS AND CONTINGENCIES**

Leases

The Organization leases certain facilities at \$5,543 per month ending March 30, 2009.

Future annual minimum payments under non-cancelable operating leases are as follows:

<u>Years Ending</u> <u>June 30,</u>	
2009	\$ <u>44,000</u>
	\$ <u>44,000</u>

For the year ended June 30, 2008, rent expense totaled \$64,713 which is included in occupancy costs in the accompanying statement of functional expenses.

Indemnities and Guarantees

The Organization has made certain indemnities and guarantees, under which it may be required to make payments to a guaranteed or indemnified party, in relation to certain transactions. The Organization indemnifies its directors, officers, employees and agents to the maximum extent permitted under the laws of the State of California. In connection with its facility lease, the Organization has indemnified its lessor for certain claims arising from the lease of facilities. The duration of the guarantees and indemnities varies, and in many cases is indefinite. These guarantees and indemnities do not provide for any limitation of the maximum potential future payments the Organization could be obligated to make. Historically, the Organization has not been obligated to make any payments for these obligations and no liabilities have been recorded for these indemnities and guarantees in the accompanying statement of financial position.

WOMENSHelter OF LONG BEACH  
(A NON-PROFIT ORGANIZATION)

NOTES TO FINANCIAL STATEMENTS

For The Year Ended June 30, 2008

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NOTE 6 – SPECIAL EVENTS

Income and expenses from special events are as follows:

	<u>Special Events</u>
Revenue	\$ 26,864
Expenses	<u>11,913</u>
Net income	\$ <u>14,951</u>

WOMENSHELTER OF LONG BEACH  
(A Non-Profit Organization)

SUPPLEMENTAL SCHEDULES REQUIRED  
BY OMB CIRCULAR A-133

For The Year Ended June 30, 2008

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**REPORT ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED  
IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

To the Board of Directors  
Womenshelter of Long Beach

We have audited the financial statements of Womenshelter of Long Beach (the "Organization") as of and for the year ended June 30, 2008, and have issued our report thereon dated December 16, 2008. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

**Internal Control Over Financial Reporting**

In planning and performing our audit, we considered the Organization's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses. However, as discussed below, we identified a deficiency in internal control over financial reporting that we consider to be a significant deficiency.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the Organization's ability to initiate, authorize, record, process, or report financial data reliably in accordance with accounting principles generally accepted in the United States of America, such that there is more than a remote likelihood that a misstatement of the Organization's financial statements that is more than inconsequential will not be prevented or detected by the Organization's internal control. We consider the deficiency described as Item 2008-1 in the accompanying schedule of findings and questioned costs to be a significant deficiency in internal control over financial reporting.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the Organization's internal control.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. However, we consider Item 2008-1 described above to be a material weakness.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Organization's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We noted certain matters, which we have reported to management of the Organization in a separate letter dated December 16, 2008.

This report is intended solely for the information and use of the Board of Directors, audit committee, management, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

KMJ | Corbin & Company LLP

Irvine, California  
December 16, 2008

**REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH  
MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN  
ACCORDANCE WITH OMB CIRCULAR A-133**

To the Board of Directors  
Womenshelter of Long Beach

**Compliance**

We have audited the compliance of Womenshelter of Long Beach (the "Organization") with the types of compliance requirements described in the United States Office of Management and Budget (OMB) *Circular A-133 Compliance Supplement* that are applicable to each of its major federal programs for the year ended June 30, 2008. The Organization's major federal programs are identified in the summary of auditors' results section of the accompanying Schedule of Findings and Questioned Costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of the Organization's management. Our responsibility is to express an opinion on the Organization's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Organization's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of the Organization's compliance with those requirements.

In our opinion, Womenshelter of Long Beach complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended June 30, 2008.

**Internal Control Over Compliance**

The management of the Organization is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered the Organization's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control over compliance.

A *control deficiency* in an entity's internal control over compliance exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect noncompliance with a type of compliance requirement of a federal program on a timely basis. A *significant deficiency* is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to administer a federal program such that there is more than a remote likelihood that noncompliance with a type of compliance requirement of a federal program that is more than inconsequential will not be prevented or detected by the entity's internal control.

A *material weakness* is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that material noncompliance with a type of compliance requirement of a federal program will not be prevented or detected by the entity's internal control.

Our consideration of the internal control over compliance was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

#### **Schedule of Expenditures of Federal Awards**

We have audited the basic financial statements of Womenshelter of Long Beach as of and for the year ended June 30, 2008, and have issued our report thereon dated December 16, 2008. Our audit was performed for the purpose of forming an opinion on the basic financial statements taken as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by OMB Circular A-133 and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

This report is intended solely for the information and use of the Board of Directors, audit committee, management and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

KMJ | Corbin & Company LLP

Irvine, California  
December 16, 2008

Womenshelter of Long Beach  
(A Non-Profit Organization)

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

For The Year Ended June 30, 2008

Federal Grantor/ Pass-Through Grantor/ Program Title	Catalog of Federal Domestic Assistance Number	Federal Awards Expenditures
<u>U.S. Department of Justice</u>		
Pass through the State of California, Governor's Office of Emergency Services Criminal Justice Programs Division:		
Domestic Violence Response Program	16.575	\$ 209,953
Domestic Violence Assistance Program - Emergency Shelter Program	16.575	243,703
<u>U.S. Department of Health and Human Services</u>		
Pass Through County of Los Angeles:		
Department of Health and Human Services - Maternal Child Adolescent Health	93.591	221,329*
Community Service Block Grant	93.569	28,657
Cal Works Domestic Violence Supporting Services	93.558	431,000*
Pass Through City of Long Beach:		
Domestic Violence – Presley	93.591	65,000
Pass Through City of Los Angeles:		
Emergency Food and Shelter Program	83.523	<u>30,714</u>
		<u>\$1,230,356</u>

\* Major programs

See accompanying notes to schedule of expenditures of federal awards

NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

For The Year Ended June 30, 2008

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**NOTE 1 - GENERAL**

The accompanying schedule of expenditures of federal awards presents the activity of all federal award programs of Womenshelter of Long Beach (the "Organization") for the year ended June 30, 2008. Federal awards received directly from federal agencies as well as federal awards passed through the State of California, City and County of Los Angeles and City of Long Beach are included in the schedule.

**NOTE 2 - BASIS OF ACCOUNTING**

The accompanying schedule of expenditures of federal awards is presented using the accrual basis of accounting which is described in the notes to the Organization's financial statements.

**NOTE 3 - RELATIONSHIP TO FEDERAL AWARDS REPORTS**

Amounts reported in the accompanying Schedule of Expenditures of Federal Awards agrees with the amounts reported in the related federal financial reports for all major federal programs.

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

For The Year Ended June 30, 2008

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A. SUMMARY OF AUDIT RESULTS

1. The auditors' report expresses an unqualified opinion on the financial statements of Womenshelter of Long Beach.
2. One material weakness disclosed during the audit is reported in the Report on Compliance and on Internal Control over Financial Reporting Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*.
3. No instances of noncompliance material to the financial statements of Womenshelter of Long Beach were disclosed during the audit.
4. No significant deficiencies relating to the audit of the major federal award programs are reported in the Report on Compliance with Requirements Applicable to Each Major Program and on Internal Control over Compliance in accordance with OMB Circular A-133.
5. The independent auditors' report on compliance for the major federal award programs for Womenshelter of Long Beach expresses an unqualified opinion.
6. There were no audit findings relative to the major federal award programs for the auditee are required to be reported in accordance with Section 510(a) of OMB Circular A-133.
7. The programs tested as major programs include:

	<u>CFDA Number</u>
Cal Works Domestic Violence Supporting Services	93.558
Department of Health and Human Services – Maternal Child Adolescent Health	93.591

8. The threshold for distinguishing Type A and B programs was \$300,000.
9. Womenshelter of Long Beach qualifies as a low-risk auditee.



SCHEDULE OF FINDINGS AND QUESTIONED COSTS - CONTINUED

For The Year Ended June 30, 2008

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**B. FINDINGS – FINANCIAL STATEMENT AUDIT**

2008-1 *Condition:* During the audit, the auditor discovered an error in a journal entry made by a former bookkeeper that was not corrected prior to the audit.

*Criteria:* Management should ensure that all balance sheet accounts are analyzed and properly reconciled at least quarterly.

*Effect:* For the year ended June 30, 2008, cash and cash equivalents and the increase in net assets were overstated by approximately \$22,000 prior to the correction being found and recorded by the auditors.

*Cause:* Management did not ensure that all balance sheet accounts were thoroughly analyzed and adjusted prior to closing.

*Recommendation:* Management should continue to improve its process of analyzing all balance sheet accounts on a periodic basis.

*Management response:* Management concurs with the finding and will take steps to implement the recommendation.

**C. FINDINGS AND QUESTIONED COSTS – MAJOR FEDERAL AWARD PROGRAMS  
AUDIT**

None.

Womenshelter of Long Beach  
(A Non-Profit Organization)

SUMMARY SCHEDULE OF PRIOR YEAR FINDINGS AND QUESTIONED COSTS

For The Year Ended June 30, 2008

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No findings were reported in the prior year for  
Womenshelter of Long Beach.



P.O. Box 32107  
Long Beach, CA 90832  
Telephone: (562) 437-7233  
Facsimile: (562) 436-4943  
Hotline: (562) HER-HOME  
[www.womenshelterlb.com](http://www.womenshelterlb.com)

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*Dedicated to Ending the Cycle of Domestic Violence Through Education, Intervention and Prevention*

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January 7, 2009

Janine Williams  
Criminal Justice Specialist, II  
Office of Emergency Services  
Victim Services Branch  
3650 Schriever Avenue  
Mather, CA 95655



Dear Janine:

Enclosed are the audited financials for WomenShelter of Long Beach for the year ended June, 2008. I wasn't sure who I needed to send them to but I wanted to make sure that they at least made it to OES.

For future reference, if you are not the person that should be receiving this, please forward it to the proper person and let me know who that person is so that I can direct future mailings to that person. I'd also like to ask if you can be sure that the DVAP side of OES receives a copy. I'd really appreciate you doing that for me.

If there are any questions, or if I can be of any further assistance, please give me a call at 562-437-7233, ext. 25 or email me at [jreynolds@womenshelterlb.com](mailto:jreynolds@womenshelterlb.com).

Sincerely,

Joyce Hicks-Reynolds  
Director of HR & Grants Administration

JHR

Enclosure